

## MINUTES

### HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 24

Aldine Fire & Rescue

20440 Imperial Valley Drive

Houston, TX. 77073

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The Harris County Emergency Services District No.24 met in a regular session open to the public, at Aldine Fire & Rescue Station 31 on Wednesday, March 17th, 2021 at 20440 Imperial Valley Drive, Houston, TX. 77073.

Commissioner Jerry LOYD called roll at 11:21 am and all of said persons were present: Commissioner Lee SPILMAN, Commissioner Loretta ROBINSON, Commissioner Eva GARCIA, and Commissioner Maria GOMEZ.

Also, present were Fire Chief Dave PARKER, Amanda CARRIER Office Manager, Francheska SANTIAGO Community Liaison, Rick REEG, Art NAVARRO, Scott MILLER, Daniel MICHIE, Raymond DEANDA, Ryan LOCKWOOD, Andy PEREZ, Robert MATHEWS, Robert HOLLEY, Julio PADILLA with Aldine Fire & Rescue, Fire Chief Scott SEIFERT with Spring Fire Department, Brad DILL with B&D Realty Advisors, Ricardo MARTINEZ with Martinez Architects and Ira COVELER Attorney with Coveler & Peeler.

#### 3. TO RECEIVE PUBLIC COMMENT:

Fire Chief Scott SEIFERT from Spring Fire Department presented an award to the board and Chief PARKER in appreciation of the continued support and dedication both departments provide to their communities.

Commissioner ROBINSON informed the board of the recent pass of Ronald "Kent" Peagues who served as a board member for Harris County ESD no. 24 a few years ago and wanted to thank him for all his time and dedication in the Aldine Community. Commissioner

ROBINSON requested a moment of silence for Peagues service on behalf of the department.

Chief PARKER introduced Scott MILLER to the board, the newest member of the district's volunteer program.

4. TO APPROVE THE MINUTES OF PRIOR MEETINGS:

Motion by Commissioner GARCIA and seconded by ROBINSON and approved with a vote 5 to 0 to approve the minutes of prior meetings.

5. TO RECEIVE THE TREASURER'S REPORT:

Aamanda CARRIER presented the Treasure's report as of March 2021:

Chase Checking Account Balance: \$231,822.87

Chasing Saving Account- Property Tax: \$823,894.55

Chase Grant Account: \$156,265.14

Texas Class Account-Real Estate- \$63.95

Texas Class Account-Reserve: \$15,104,514.60

Wells Fargo-Sales Tax Collections balance: \$318,721.03

Wells Fargo Account- Station Construction balance: \$7,755.22

Prosperity Account-Billing Funds balance: \$230,065.48

Total in all accounts: \$16,873,192.84

Tax Collections collected year to date: \$1,009,356.09

Motion by Commissioner GOMEZ and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to accept the treasure's report for the month of March 2021.

6. TO PAY DISTRICT BILLS:

Motion by Commissioner SPILMAN, seconded by Commissioner GOMEZ and approved with a vote of 5 to 0 to pay Districts bills.

7. RECEIVE A REPORT FROM BRAD DILL REGARDING PROPERTIES BEING DEVELOPED BY THE DISTRICT AND TO REVIEW, DISCUSS, AND TAKE ACTION ON RELATED MATTERS:

Brad DILL presented the board a monthly report with the status of the following projects: Administration Building and Station 21. (View attachment)

8. TO RECEIVE A REPORT FROM RICARDO MARTINEZ OF MARTINEZ ARCHITECTS AND TAKE ACTION ON DISTRICT CONSTRUCTION MATTERS, INCLUDING THE APPROVAL OF ANY PAY APPLICATIONS OR CHANGE ORDERS:

Ricardo MARTINEZ from Martinez Architects presented the board a brief monthly description of the following projects: Station 11, Station 41, Station 21, and the Administrative Building.

No action, item tabled.

9. TO REVIEW AND TAKE ACTION ON MATTERS RELATED TO COVID-19:

No action, item tabled.

10. TO RECEIVE CHIEF PARKER'S REPORT REGARDING FIRE OPERATIONS, RESCUE ACTIVITIES, AND PERSONNEL TRAINING SESSIONS DURING THE PREVIOUS MONTH:

Report for the month of February 2021 presented by Chief PARKER; total responses: 227, total numbers of apparatus responding: 274, mutual aid: 26, mutual aid received: 07, calls year to date: 387, total training hours: 507.

Motion by Commissioner GARCIA and seconded by Commissioner ROBINSON and approved with a vote of 5 to 0 to approve the chief's report for the month of February 2021.

11. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE DISTRICT'S BUDGET:

No action, item tabled.

12. TO REVIEW AND APPROVE REQUISITION REQUESTS SUBMITTED FOR THE PURCHASE OR REPAIR OF EQUIPMENT, SUPPLIES, MATERIALS, VEHICLES, AND APPARATUS:

Chief PARKER informed the board that there will be a virtual meeting to review the ladder truck that was recently purchased. Chief PARKER informed the board that the District will receive the truck within two weeks. Chief PARKER also mentioned to the board that vehicle 1102 has been changed to Squad- 41.

No action; item tabled.

13. TO RECEIVE A REPORT REGARDING SOCIAL MEDIA AND UPCOMING EVENTS FROM THE DEPARTMENTS PUBLIC RELATIONS REPRESENTATIVE:

Community Liaison SANTIAGO informed the board of the employee who participated in this week's Member Trivia Tuesday, Raymond DEANDA. SANTIAGO also informed the board of the upcoming profile photos being taken Monday, March 22nd, 2021- Thursday, March 25th, 2021 at Station 31.

No action, item tabled.

14. TO APPROVE OUT OF DISTRICT TRAINING REQUESTED OR REQUIRED OF COMMAND STAFF, FIREFIGHTERS, AND DISTRICT PERSONNEL:

No action; item tabled

15. TO APPROVE THE SALE OR DISPOSAL OF SURPLUS AND/OR SALVAGE PROPERTY PURSUANT TO TEXAS HEALTH SAFETY CODE §775.251:

No action; item tabled

**Closed session began at 12:06 pm**

16. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE § 551.071 TO CONSULT WITH LEGAL COUNSEL:

17. TO MEET IN CLOSED SESSION PURSUANT TO GOVERNMENT CODE §551.072 TO DELIBERATE REAL ESTATE MATTERS:

18. EXECUTIVE SESSION PURSUANT TO GOVERNMENT CODE §551.074, TO DISCUSS DISTRICTS PERSONNEL MATTERS:

21. TO REVIEW, DISCUSS, AND TAKE ACTION ON MATTERS RELATED TO THE DISTRICTS AGREEMENT WITH HDL COMPANIES FOR SALES TAX RELATED SERVICES:

**Open session resumed at 12:27 pm**

**Commissioner LOYD opened item # 19**

19. TO DISCUSS AND ACT ON DISTRICT PERSONNEL MATTERS INCLUDING COMPENSATION, BENEFITS, SCHEDULING, RETENTION, HIRING, AND/OR TERMINATION OF DISTRICT EMPLOYEES:

No action, item tabled.

20. TO REVIEW, DISCUSS, AND TAKE ACTION ON THE PURCHASE, SALE, OE LEASE OF REAL ESTATE:

No action, item tabled.

23. TO REVIEW AND APPROVE SUBMITTAL RECEIVED FROM THE DISTRICTS COMMISSIONERS SEEKING COMPENSATION AS PERMITTED BY TEXAS HEALTH AND SAFETY CODE §775.038:

Motion made by Commissioner SPILMAN, seconded by Commissioner ROBINSON with a vote of 5 to 0 to approve compensation for Commissioner SPILMAN, Commissioner GARCIA, Commissioner ROBINSON, Commissioner GOMEZ and Commissioner LOYD for the month of March 2021.

24. TO DISCUSS ANY NEW ITEMS WHICH NEED TO BE ON THE AGENDA FOR SUBSEQUENT DISTRICTS MEETINGS:

No action, item tabled.

25. ANNOUNCEMENTS BY THE BOARD OR DEPARTMENT:

No announcements.

26. ADJOURNMENT:

Commissioner GOMEZ moved for adjournment; Seconded by Commissioner GARCIA with a vote of 5 to 0 to adjourn the meeting.

The meeting adjourned at 12:40 pm.